



NextGen eHospital User Manual

DOCUMENT RELEASE NOTE

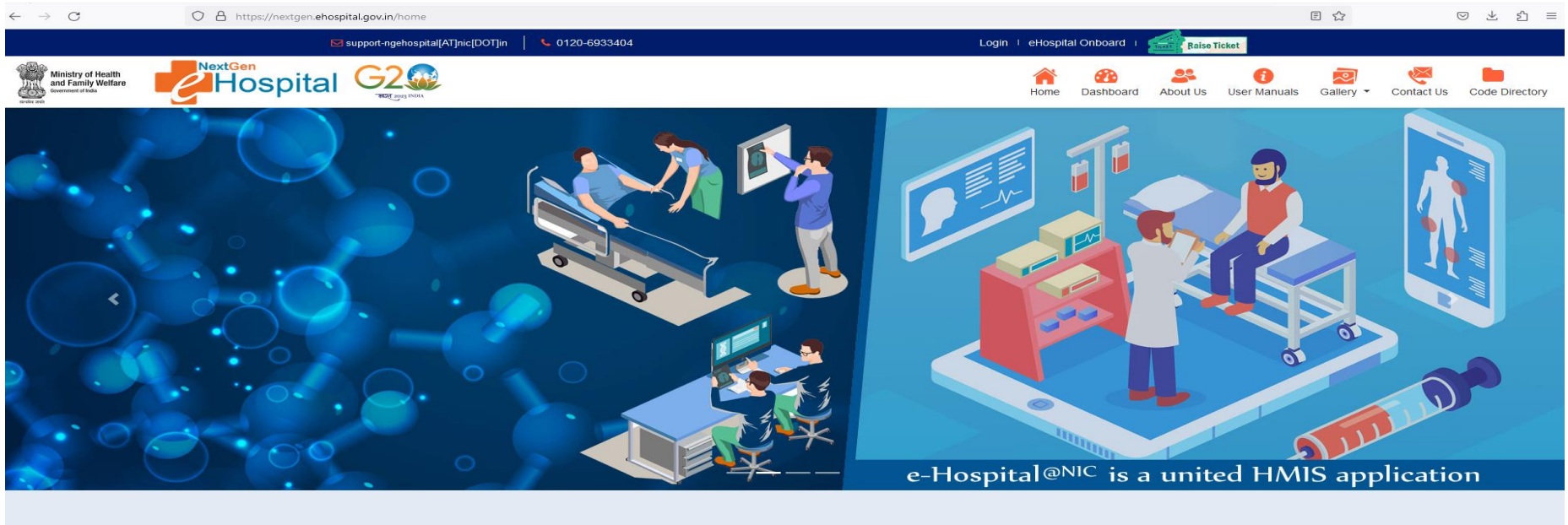
OPD Configuration

Version	1.0
Date of Release	25 January, 2023
Department	eHospital and ORS Division, NIC

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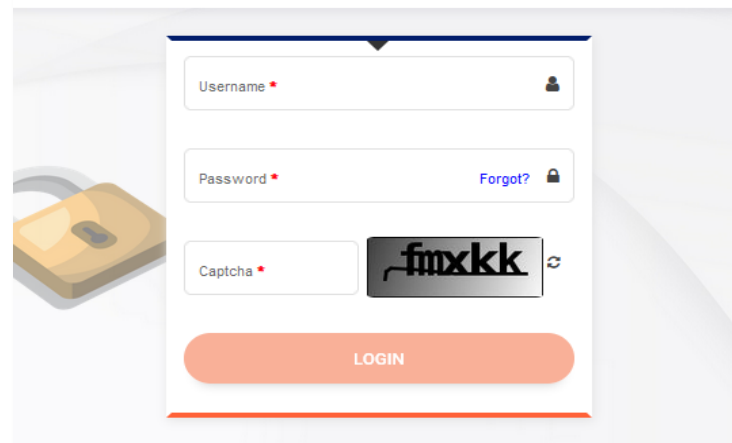
To login in Live environment:- <https://nextgen.ehospital.gov.in>



To login in Staging environment:- <https://nextgen.ehospital.nic.in>

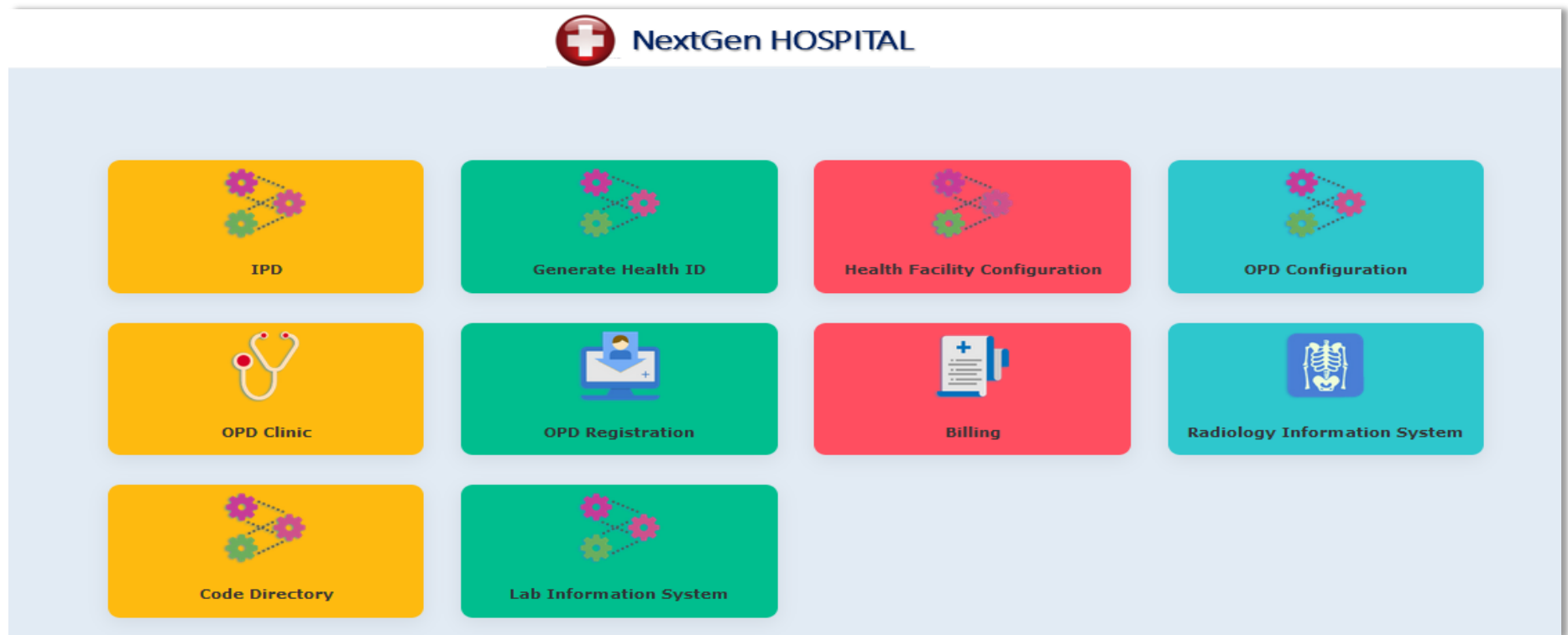


A. **LOGIN PAGE:** For user to Login in. This window appears, write Username, Password lastly the Captcha and then click "login".

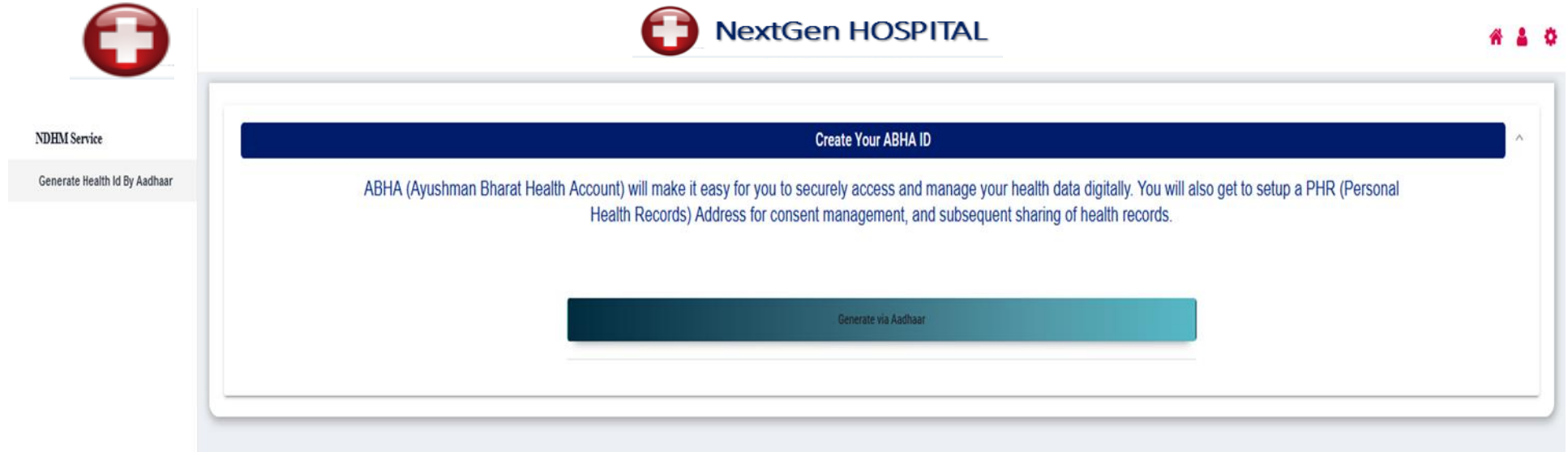


The login form is a white rectangular box with a thin blue border. It contains three input fields: 'Username' with a red asterisk and a user icon, 'Password' with a red asterisk, a 'Forgot?' link, and a lock icon, and 'Captcha' with a red asterisk and a captcha image showing the text 'fmxkk'. Below the fields is an orange 'LOGIN' button. The form is set against a background featuring a computer mouse and a document.

B. **NextGen Dashboard:** Once the user Login in. The below dashboard is visible to the user. The modules would be visible as per the roles assigned by Nodal officer to the users.



c. An ABHA ID can be created once in life time for any patient who visiting a hospital (Not mandatory)



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NDHM Service

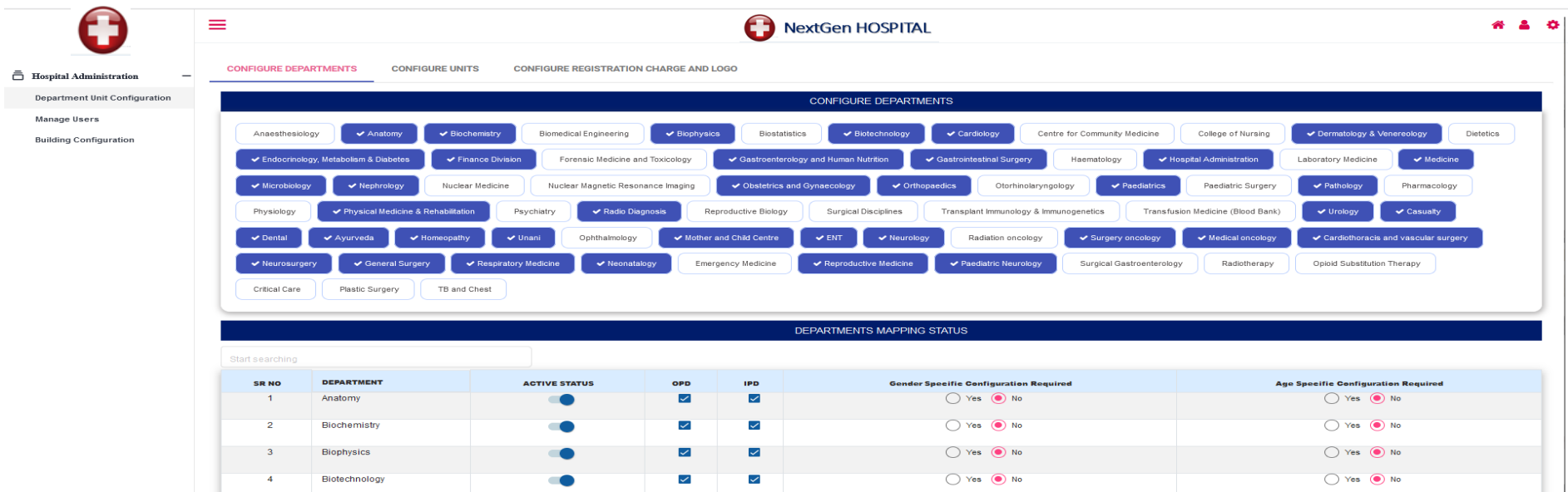
Generate Health Id By Aadhaar

Create Your ABHA ID

ABHA (Ayushman Bharat Health Account) will make it easy for you to securely access and manage your health data digitally. You will also get to setup a PHR (Personal Health Records) Address for consent management, and subsequent sharing of health records.

Generate via Aadhaar

D. For configuration of the hospital. Firstly, Department needs to be configured by selecting the department listed in configure departments. After selecting & clicking the departments it will be displayed in departments mapping status. We may configure the Status, inclusion of OPD & IPD, gender specific configuration after clicking "Yes", on similar lines the age specific configuration we may categorize as per requirement.



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Hospital Administration

Department Unit Configuration

Manage Users

Building Configuration

CONFIGURE DEPARTMENTS

CONFIGURE DEPARTMENTS

Anaesthesiology Anatomy Biochemistry Biomedical Engineering Biophysics Biostatistics Biotechnology Cardiology Centre for Community Medicine College of Nursing Dermatology & Venereology Dietetics

Endocrinology, Metabolism & Diabetes Finance Division Forensic Medicine and Toxicology Gastroenterology and Human Nutrition Gastrointestinal Surgery Haematology Hospital Administration Laboratory Medicine Medicine

Microbiology Nephrology Nuclear Medicine Nuclear Magnetic Resonance Imaging Obstetrics and Gynaecology Orthopaedics Otorhinolaryngology Paediatrics Paediatric Surgery Pathology Pharmacology

Physiology Physical Medicine & Rehabilitation Psychiatry Radio Diagnosis Reproductive Biology Surgical Disciplines Transplant Immunology & Immunogenetics Transfusion Medicine (Blood Bank) Urology Casualty

Dental Ayurveda Homeopathy Unani Ophthalmology Mother and Child Centre ENT Neurology Radiation oncology Surgery oncology Medical oncology Cardiothoracic and vascular surgery

Neurosurgery General Surgery Respiratory Medicine Neonatology Emergency Medicine Reproductive Medicine Paediatric Neurology Surgical Gastroenterology Radiotherapy Opioid Substitution Therapy

Critical Care Plastic Surgery TB and Chest

DEPARTMENTS MAPPING STATUS

Start searching

SR NO	DEPARTMENT	ACTIVE STATUS	OPD	IPD	Gender Specific Configuration Required	Age Specific Configuration Required
1	Anatomy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
2	Biochemistry	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
3	Biophysics	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
4	Biotechnology	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No

E. For configuration of units in the hospital. Firstly, select department that needs to be mapped. Later write the clinic name as per your requirement. Lastly click Add/update list button and the data will be available beneath in available units. If need amendment, we may click update to make necessary changes.

CONFIGURE UNITS

Department: Unit Name: Add/Update Unit

AVAILABLE UNITS

Start searching

Sr No.	Unit Name	Status	Update
1	Anatomy lab	<input checked="" type="checkbox"/>	
2	partial body examination	<input checked="" type="checkbox"/>	

Items per page: 5 1 - 2 of 2 |< < > >|

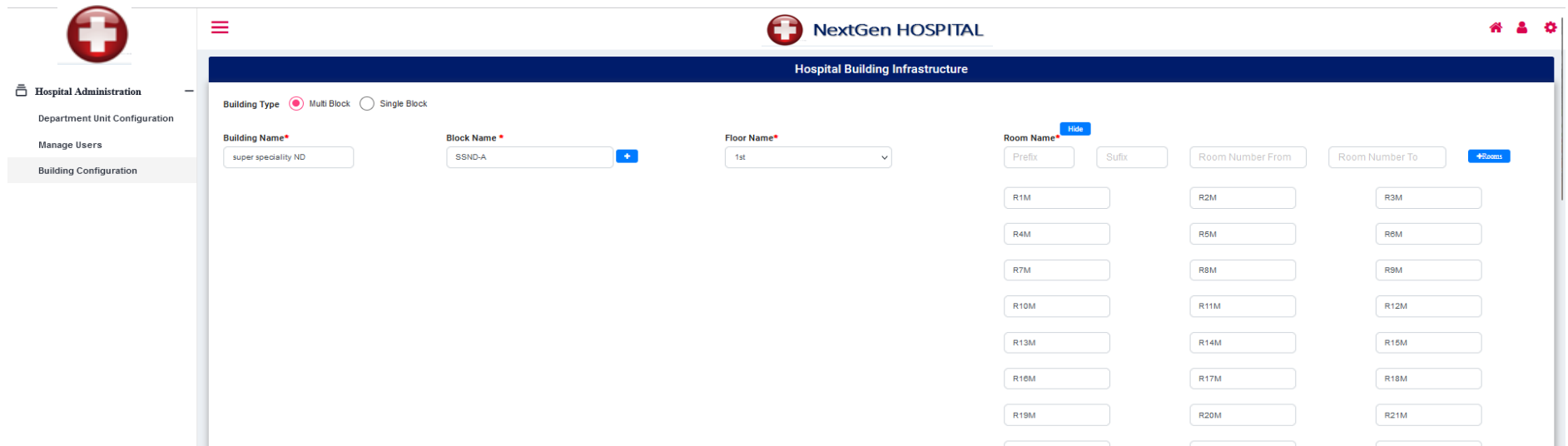
F. For every registration of the patient, a basic fee is charged to be mentioned. To configure a Hospital/medical college/clinic/or any other medical institution logo click the browse file and save. The logo will be reflected after again login.

CONFIGURE REGISTRATION CHARGE AND LOGO

Basic Registration Charge (Rs.): Choose File Browse File

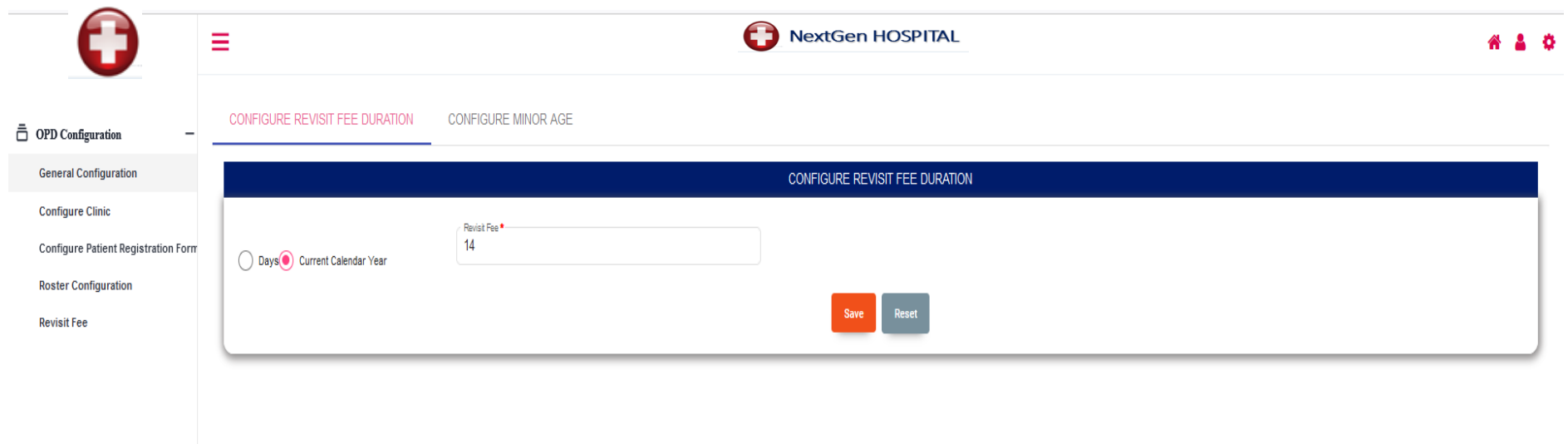
Save Reset

G. For Hospital building Infrastructure, we may choose the building type and then fill the building details as required for configuration. You may add and delete additional building details as per requirement.



The screenshot shows the 'Hospital Building Infrastructure' configuration page in the NextGen HOSPITAL system. The page has a sidebar on the left with a red cross icon and a menu containing 'Hospital Administration', 'Department Unit Configuration', 'Manage Users', and 'Building Configuration'. The main content area has a header with the NextGen HOSPITAL logo and a red cross icon. Below the header, there is a section titled 'Hospital Building Infrastructure'. The 'Building Type' is set to 'Multi Block' (radio button selected). The 'Building Name' is 'super speciality ND', the 'Block Name' is 'SSND-A', and the 'Floor Name' is '1st'. The 'Room Name' section is expanded, showing a grid of room numbers from R1M to R21M. The 'Room Number From' and 'Room Number To' fields are also visible, with a 'Save' button next to them.

H. For patients who are revisiting the hospital, a fee to be charged must be added either by No. of days or current calendar year wise.



The screenshot shows the 'OPD Configuration' page in the NextGen HOSPITAL system. The page has a sidebar on the left with a red cross icon and a menu containing 'OPD Configuration', 'General Configuration', 'Configure Clinic', 'Configure Patient Registration Form', 'Roster Configuration', and 'Revisit Fee'. The main content area has a header with the NextGen HOSPITAL logo and a red cross icon. Below the header, there is a section titled 'CONFIGURE REVISIT FEE DURATION'. The 'Revisit Fee' is set to '14'. The 'Revisit Fee' section is expanded, showing a grid of room numbers from R1M to R21M. The 'Room Number From' and 'Room Number To' fields are also visible, with a 'Save' button next to them.

I. Hospitals may configure minor age as per their requirement (if necessary).



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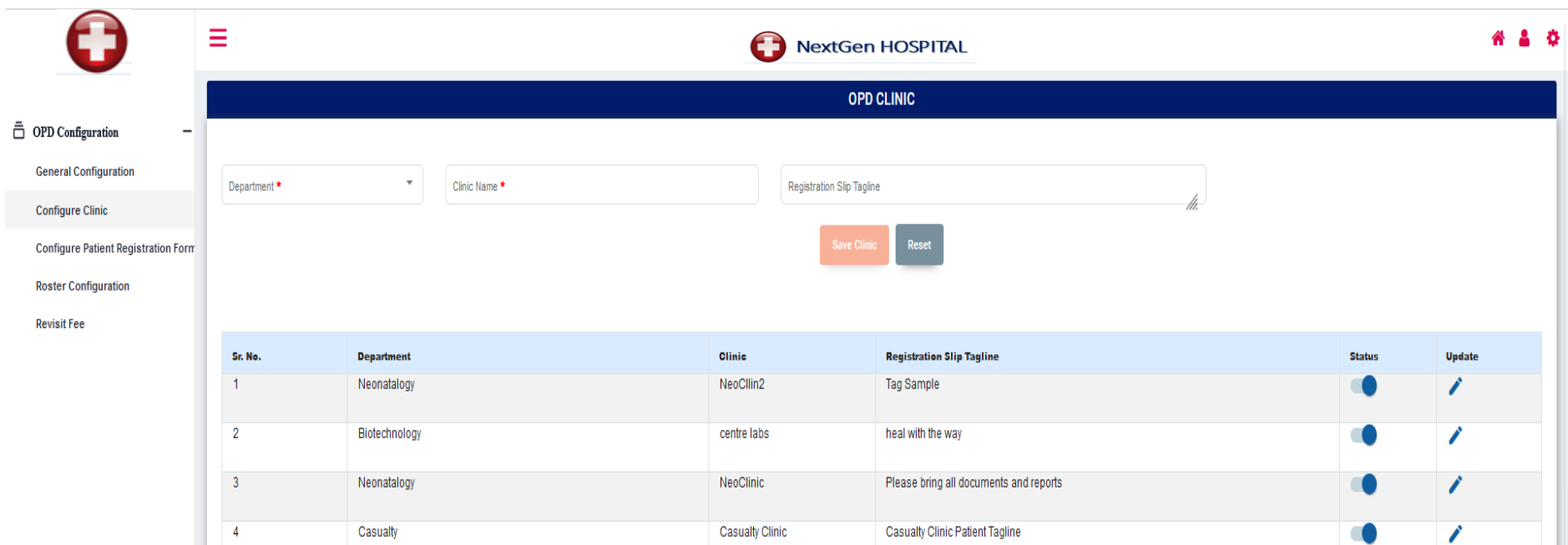
CONFIGURE REVISIT FEE DURATION CONFIGURE MINOR AGE

CONFIGURE MINOR AGE

Minor Age

Save Reset

J. Hospitals may configure registration slip taglines (to be visible on the footer of the hospital registration slip) according to their department wise or keeping uniform as one for the hospital.



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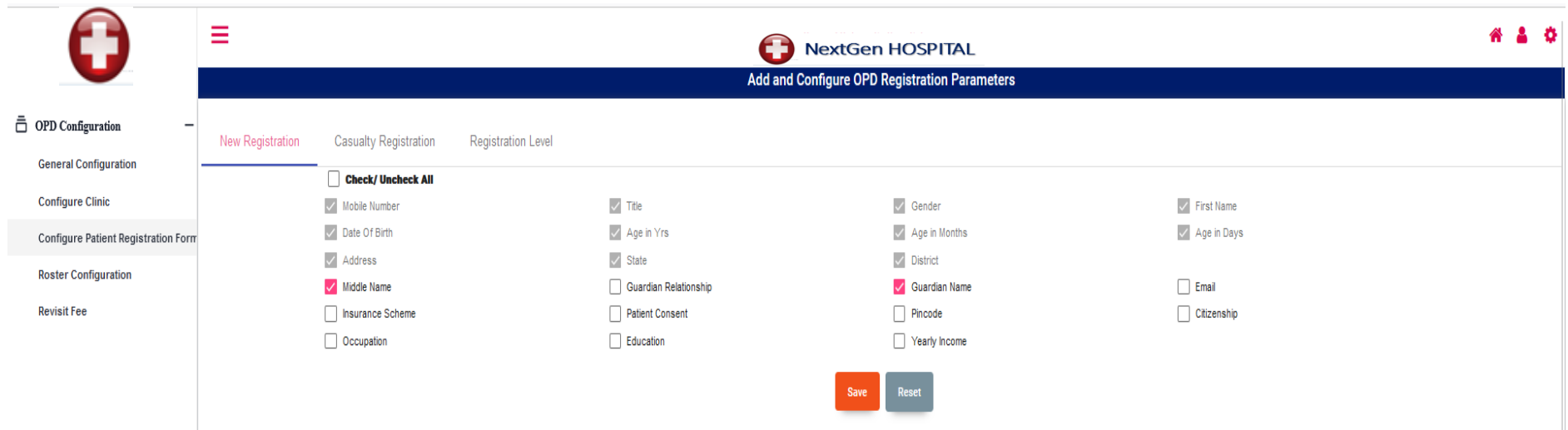
OPD CLINIC

Department Clinic Name Registration Slip Tagline

Save Clinic Reset

Sr. No.	Department	Clinic	Registration Slip Tagline	Status	Update
1	Neonatology	NeoClin2	Tag Sample	<input checked="" type="checkbox"/>	Edit
2	Biotechnology	centre labs	heal with the way	<input checked="" type="checkbox"/>	Edit
3	Neonatology	NeoClinic	Please bring all documents and reports	<input checked="" type="checkbox"/>	Edit
4	Casualty	Casualty Clinic	Casualty Clinic Patient Tagline	<input checked="" type="checkbox"/>	Edit

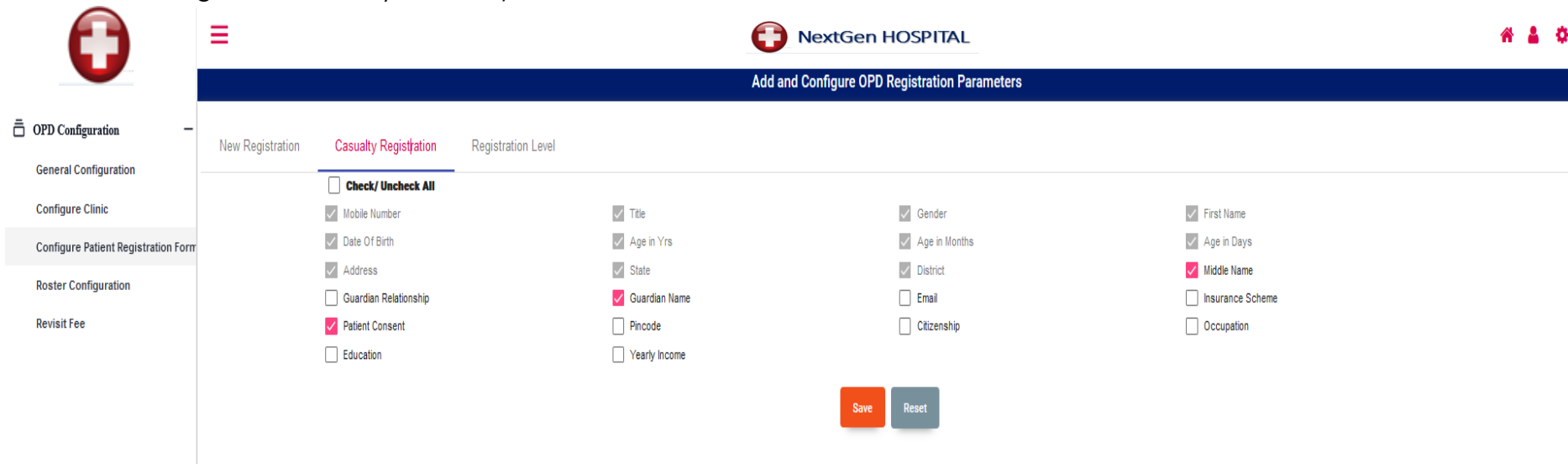
K. For configuring patient registration form, three levels need to fill. First is New registration, as visible in “Add and configure OPD Registration parameters” the grey boxes are permanently checked and provision has been given to check the boxes as per the hospital requirement (like the boxes checked-middle name, guardian name) and lastly save.



The screenshot shows the 'Add and Configure OPD Registration Parameters' screen for 'New Registration'. The interface includes a sidebar with navigation options: OPD Configuration, General Configuration, Configure Clinic, Configure Patient Registration Form (highlighted), Roster Configuration, and Revisit Fee. The main content area has tabs for 'New Registration', 'Casualty Registration', and 'Registration Level'. Under 'New Registration', there is a 'Check/ Uncheck All' button and a grid of checkboxes for various fields. The 'Save' button is orange, and the 'Reset' button is grey.

Field	Status
Mobile Number	Checked
Date Of Birth	Checked
Address	Checked
Middle Name	Checked
Insurance Scheme	Unchecked
Occupation	Unchecked
Title	Checked
Age in Yrs	Checked
State	Checked
Guardian Relationship	Unchecked
Patient Consent	Unchecked
Education	Unchecked
Gender	Checked
Age in Months	Checked
District	Checked
Guardian Name	Checked
Pincode	Unchecked
Yearly Income	Unchecked
First Name	Checked
Age in Days	Checked
Email	Unchecked
Citizenship	Unchecked

L. For configuring casualty registration form, as visible in “Add and configure OPD Registration parameters” the grey boxes are permanently checked and provision has been given to check the boxes as per the hospital requirement (like the boxes checked-patient consent, guardian name) and lastly save.



The screenshot shows the 'Add and Configure OPD Registration Parameters' screen for 'Casualty Registration'. The interface is similar to the previous one, but the 'Casualty Registration' tab is selected. The 'Save' button is orange, and the 'Reset' button is grey.

Field	Status
Mobile Number	Checked
Date Of Birth	Checked
Address	Checked
Guardian Relationship	Unchecked
Patient Consent	Checked
Education	Unchecked
Title	Checked
Age in Yrs	Checked
State	Checked
Guardian Name	Checked
Pincode	Unchecked
Yearly Income	Unchecked
Gender	Checked
Age in Months	Checked
District	Checked
Email	Unchecked
Citizenship	Unchecked
First Name	Checked
Age in Days	Checked
Middle Name	Checked
Insurance Scheme	Unchecked
Occupation	Unchecked

M. For configuring registration level, under the purview and discretion of hospital, as visible in “Add and configure OPD Registration parameters” the boxes are to be checked and provision should be given to assign the operators as per the hospital requirement.

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Add and Configure OPD Registration Parameters

New Registration Casualty Registration **Registration Level**

☐ department
☐ clinic
☐ room
☒ practitioner

Save Reset

N. For configuring doctor's roster, you have to select the department and concerned/ linking clinic. After selection, prepare a new roster or amend the roster as per the hospital requirement and for visualization you may click “view”.

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OPD ROSTER

Select Department: Dental
Select Clinic: Teeth & Tooth

Search

From	To
17/10/2022	31/12/2022

New Roster edit View

O. For patients who are revisiting the hospital, we may configure a revisit fee to be charged must be added as per No. of days or current calendar year wise.

The screenshot shows the 'Configure Revisit Fee Duration' page in the NextGen HOSPITAL system. On the left is a sidebar with a red cross logo and a menu containing: OPD Configuration, General Configuration, Configure Clinic, Configure Patient Registration Form, Roster Configuration, and Revisit Fee (which is highlighted). The main content area has a dark blue header with the title 'Configure Revisit Fee Duration'. Below the header, the text 'Configure Revisit Fee Duration :' is followed by two radio buttons: 'Days' (unselected) and 'Current Calendar Year' (selected). To the right of these buttons is a text input field labeled 'Revisit Fee' with a red asterisk, containing the value '14'. At the bottom right of the form are two buttons: 'Save' (orange) and 'Reset' (grey). The top right of the page features the 'NextGen HOSPITAL' logo and three small icons: a house, a person, and a gear.